Chloe Smith
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WORK EXPERIENCE
IN-N-OUT, Laguna Hills, CA
Level 6 Employee, Feb 2013 – Apr 2016
- Serve customers
- Fast service, efficiently, and with a smile
- Working with
- Handle, count and record money
- Communicate any issues to all positions
- Solve issues with upset customers
- Always greet customers entering establishments.

My responsibility as a lever 6 employee was to greet each customer with a smile and a positive attitude. I was capable of working each position under management. I always made it a priority to help other workers and to train new members to the team so they felt comfortable, welcome, and confident.

STARBUCKS, Mission Viejo, CA
Barista, Aug 2015 – Jan 2016
- Prepare and drinks
- Provide customers details and sales
- Order, receive, and stock supplies
- Greet and connect with each customer
- Work fast

Wildfish Seafood Grille, Newport Beach, CA
Hostess, May 2016 – July 2016

- Seat guests at tables
- Take and prepare to-go orders
- Operate cash registers and record
- Make sure customers were automatically greeted at the door and seated in their preferred area, give menus, promoting specials for the day

EDUCATION
Saddleback College, Lake Forest, CA
AA Candidate, Expected graduation, Jun 2019

- Major: natural sciences, to become a nutritionist
- Minor: environmental sciences, to preserve natural habilitations

ADDITIONAL SKILLS

- Friendly, relationship-building
- multitasking
- critical thinking
- self-motivated
- Fast learner, and work at what I learn
- Fast-typer and organized

I've learned a lot about connecting with customers and being helpful because that has applied in all of my retail and restaurant jobs. Being confident talking to strangers, yoga certified, and being as athletic as I am shows how I can benefit to this job because of the following:

- *Experienced with communicating*
- *Experienced with what to wear and why*
- *Selling products that I am familiar with and love*
- *Passionately curious and eager to take a different career path*